

A Description of How the Council will Support the QE II Trust

1. Step One: Landowner Enquiry

A landowner expresses an interest in entering into a covenant by contacting the National Trust's Wairarapa or Wellington Regional Representative. At this stage the National Trust Representative will informally contact the relevant person in WRC to ascertain if Council funding is still available, assuming the proposed covenant proves to be of a sufficient standard. (It is possible that in the latter part of a financial year WRC funding may be exhausted).

2. Step Two: QEII National Trust Representative Inspects

The National Trust Representative inspects, assesses and prepares a standard report on the area in question. The implications and costs of establishing a covenant are explained to the landowner. The possibility of a three-way share of some costs with the Regional Council will be discussed at this stage. It is possible that some landowners may decline the offer of assistance from WRC. It will need to be made clear to the landowner that until the Regional Council has considered the Trust Representative's report there is no guarantee of its funding support.

It may also be the area is not sufficiently high in values to merit a covenant. Alternatively, the landowner may decide, for whatever reason, not to proceed at this stage.

If the landowner decides to proceed, the National Trust Representative files a covenant assessment report with the National Trust Head Office. A copy of this report is provided to WRC as an alert to a possible financial commitment. The Council would at this stage confirm its commitment to funding (subject to the proposal receiving subsequent approval from the National Trust Board).

3. Step Three: QEII National Trust Board Consideration

The National Trust Board meets five times per annum to consider applications for covenants. A copy of the report submitted to the Board will be provided to WRC at the time of the meeting to confirm the proposed cost sharing arrangement. Immediately after the meeting the Council is advised of the Trust Board's decision. If the proposal is declined, the Council's notional financial commitment can be cancelled and funding is available for reallocation to further covenant proposals. If the proposal is approved, WRC will issue the National Trust with purchase order numbers for its share of the fencing and survey expenditure.

4. Step Four: On-ground implementation

If the proposal is approved, the National Trust, through its Regional Representative, liaises with the landowner to commence the work of fencing the area in question and arranging for survey to be undertaken. Once fencing and survey is completed to the satisfaction of the National Trust Representative (and, if necessary, the WRC), the National Trust will invoice the WRC for its share of the costs (quoting the relevant purchase order numbers).

5. Step Five: Registration

Once fencing and survey are complete registration of the covenant with the District Land Registrar can take place. A copy of the registered covenant document is forwarded to the WRC for its records. (This practice is already undertaken).